
RECORD OF PROCEEDINGS

Minutes of the Special Meeting of the Board of Directors of Headwaters Metropolitan District May 16, 2016

The Special Meeting of the Board of Directors of the Headwaters Metropolitan District, Town of Granby, Grand County, Colorado, was held at the Ranch Hall at Granby Ranch, 998 Village Road, Town of Granby, Grand County, Colorado, in accordance with State law.

Attendance

The following Directors were present and acting:

- Julie Krueger
- Marylane Packer
- Lance Badger

Also in attendance were:

- Clint Waldron, Esq. White Bear Ankele Tanaka & Waldron
- Eric Weaver, Marchetti & Weaver LLC (via phone)
- Marise Cipriani, Granby Realty Holdings
- Phil Wood, property owner

Call to Order and Declaration of Quorum

The Meeting of the Board of Directors of the Headwaters Metropolitan District (HWMD) was called to order by Director Badger at 12:50 p.m. noting a quorum was present.

Disclosure of Potential Conflicts of Interest

The Directors reviewed the agenda for the meeting, following which each Director confirmed the contents of any written disclosure previously made, stating the fact and summary nature of any matters as required under Colorado law to permit official action to be taken at the meeting. Each director also confirmed that nothing appeared on the agenda for which disclosure certificates had not been filed. The Board noted, for the record, that these disclosures are restated at this time with the intent of fully complying with laws pertaining to potential conflicts. Additionally, the Board determined that participation by the directors with potential conflicts of interest was necessary to obtain a quorum or otherwise enable lawful action to occur.

Resignation of Director

It was reported Mr. Harris had resigned from the Board prior to today's meeting.

Consideration of Agenda

Roadway Maintenance invitation to bid was added under new business.

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Consent Agenda

The items on the consent agenda were:
Approval of Accounts Payable
Ratification of Independent Contractor Agreements as follows:

- Matrix Design Group – \$11,500.00 Water Quality

The Board considered a motion to approve the consent items as presented. By motion duly made and seconded it was unanimously

RESOLVED to approve and ratify all items on the consent agenda.

Minutes

The Board reviewed the minutes of the November 4, 2015 Joint Special Meeting and November 24, 2015 Special Meeting. By motion duly made and seconded it was unanimously

RESOLVED to approve the November 4, 2015 Joint Special Meeting and November 24, 2015 Special Meeting as presented.

Election of Officers Upon motion duly made and seconded, it was unanimously,

RESOLVED to elect the following officers:
President – Director Badger
VP-Secretary/Treasurer – Director Packer
VP-Asst Secretary/Treasurer – Director Krueger

New Business

Winter Road Maintenance: An Invitation to Bid for snowplowing services this coming season was published. Interested parties have until June 1 to provide bids. So far two companies have expressed interest.

Streetscape/Roadway Maintenance: An invitation to bid on streetscape/roadway maintenance had also been published with bids due on May 20.

Posting Notice

This matter was deferred to the next regular meeting.

Executive Session

The Board determined that an Executive Session was not necessary.

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Financial Statements

Mr. Weaver presented the preliminary March 2016 financial statements. Upon motion duly made and seconded it was unanimously

RESOLVED to approve the preliminary March 2016 financial statements.

2015 Audit

Mr. Weaver presented the 2015 preliminary audit. He explained the draft included in the packet was substantially in final form. He noted the District will receive an unqualified or “clean” opinion. Upon motion duly made and seconded it was unanimously

RESOLVED to accept the 2015 audit of the Headwaters Metropolitan District.

Future Meetings

The Board scheduled a special meeting for Monday, May 23, 2016 at 10:00 a.m. They then requested re-scheduling of the upcoming regular meetings to Friday, July 15, 2016 and Friday October 14, 2016 at 2:00 p.m. in the same location. Upon motion duly made and seconded, it was unanimously

RESOLVED to schedule a special meeting on May 23, 2016 and re-schedule the regular meeting dates as noted.

Public Comment

Mr. Wood commented on drainage ditch issues, noting some of the issues resulted from home construction. Director Badger will follow up.

Adjournment

Upon motion duly made and seconded, it was unanimously

RESOLVED to adjourn the meeting of the Headwaters Metropolitan District this 16th day of May, 2016.

Respectfully submitted,
/s/ Eric Weaver
Secretary for the Meeting